Hints and Tips on completing funding applications

### What makes a good application?

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# 10 Top Tips Make this your checklist





# 1 - Evidence the need Its not just about what you think





#### 2 - Involve your beneficiaries

They will be fundamental to the design of the project





### 3 -Plan your project

# Know how it links to your organisation and your aims





#### 4 -Outcomes

#### Are you clear about the difference your project will make





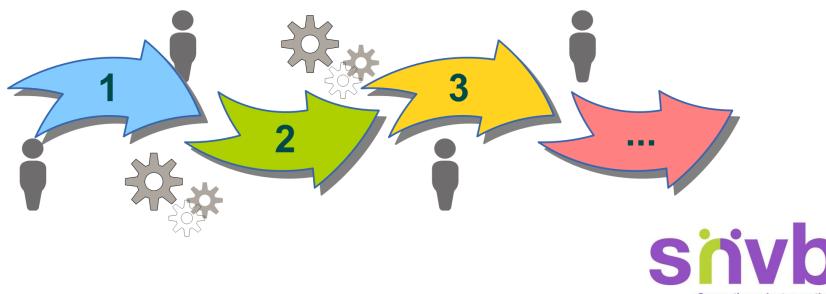
## 5 -Get your finances sorted

Know your budget



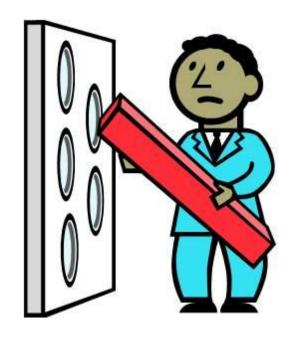


## 6 -Get your governance sorted Insurances, policies and procedures



Supporting voluntary activity

## 7 -Don't chase funding streams Funders can tell if your forcing your project to fit





### 8 -Be aware of timescales Consider the time you will need to allow





#### 9 -Read the guidance

# Its written for the benefit of the applicant





# 10 - Find a critical friend They can be more honest



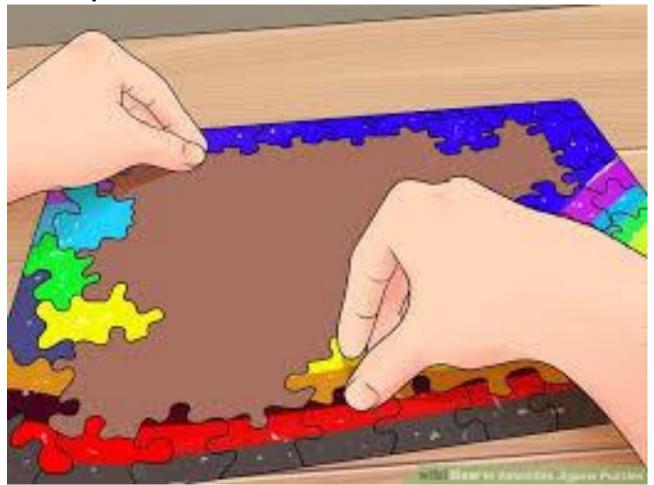


#### To sum up

- Do not ASSUME the funder knows your group or it's track record.
- Read the guidelines
- Include relevant information e.g. beneficiaries, current and new
- Emphasise voluntary commitment to your project. What efforts your making including support other than grant assistance.

#### To sum up

• Paint a picture





Lack of natural light



No proper disabled access



Kitchen Damp



Left: Old Scout Hall

Right: New Scout Hall under construction

#### A picture paints a thousand words

